



## COVID-19 Risk Assessment - H Boutique Hotel, Bakewell

### Hazard :

Coronavirus (Covid-19)

### Who might be affected :

Employees, Visitors, guests, contractors could contract the virus and fall ill. Special consideration needs to be given to vulnerable groups with the classification extended to those with the most serious underlying health conditions as defined by the PHE.

### Control Measures :

Enhanced hand wash routines implemented with reminder notices and information in pre shift briefings

Controls to manage queues at check in and check out are in place in order to maintain social distance.

Where security can be maintained, doors to be pinned open to increase air flow and reduce hand contact points (non-fire doors).

Surface sanitiser is effective against enveloped viruses. Compliant with BS EN 1276 (removal of bacteria) and BS EN 14476 (elimination of enveloped viruses).

Hand sanitiser to be made available at key locations including the reception, by the lift and on the landings. Hand sanitiser conforms to BS EN 1500 (chemical disinfectants and antiseptics) and BS EN 12054 (bactericidal efficacy) and has been proven effective against enveloped viruses.

Hand sanitiser to be provided to the housekeepers for use in-between tasks and rooms.

Hygiene, social distancing and directional signage notices prominently displayed for guests and staff.

Sanitising of contact/touch points around the hotel to reduce the risk of viral transmission via surface contact

Point of sale removed from rooms and single use menus available.

Temperature checks completed with all employees prior to starting work each day and record kept.

Staff strictly excluded from work, based on government guidelines, if they are displaying any symptoms of illness or if they are required to self isolate.

Shift start and finish times staggered to avoid employee crowding.

Employees advised to launder work clothes at least 60°C or to use a laundry sanitising agent if the fabrics cannot be washed at such a temperature.

Standard operation procedures updated available to guide on all processes.

All staff to be trained on social distancing, known routes of transmission and additional controls introduced to maintain their wellbeing as well as those they come into contact with.

Defined number of staff using staff facilities at any one time.

Pre shift briefings completed with all staff to provide them with the most up to date information and remind them of their responsibilities and actions needed to maintain their wellbeing.

All contractors/ visitors to the hotel (excluding guests) are required to have their temperatures checked. Remember 37.8°C or above is a symptom of Covid-19.

Communication channels available for employees to ask questions and raise concerns in order to support their physical and mental health.

Face masks and nitrile gloves available for employees to use if they wish

All staff to have completed a Covid-19 course prior to returning to work.

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